

WEBSTER COUNTY BOARD OF COMMISSIONERS

The Webster County Board of Commissioners met at 8:30am on Tuesday, May 16, 2017, for a regular business meeting at the Courthouse in Red Cloud. The following Board Members were present for roll call: Dan Shipman (District One), Roger Bohrer (District Three), Keith Buschow (District Four) and JoAnn Reiher (District Five). Absent: Trevor Karr (District Two). The Board stood and recited the Pledge of Allegiance to the Flag. Chairman Buschow gave notice of the Nebraska Open Meetings Act Laws. Motion was made by Reiher, second by Bohrer, to approve the minutes of the May 2, 2017 meeting. Upon roll call vote, voting to approve the minutes: Reiher, Bohrer, Shipman and Buschow. Voting no or abstaining: none. Absent: Karr. The Agenda was approved:

MEETING AGENDA

DATE: Tuesday, May 16, 2017

8:30am: Call Meeting to order; Roll call of Members; Pledge of Allegiance; Notice of Open Meeting Laws; Review/Approve Minutes of Previous Meeting; Review Mail

8:30am: Rasmussen – Boiler Report - Ron Paul

9:00am: Special Designated Liquor License – Volleyball Tournament

9:15am: Treasurer Janet Knehans - Securities

9:30am: Mary Delka – Contracts for Vehicle Purchase
Jay Hall – Elm Street Center – Transit Office Rent

9:45am: Assessor Sonja Krueger – Protest of Valuation
Tax Correction

10:00am: Open Forum for Public Participation, Recess for Break, Approve Claims

10:30am: Public Hearing – Reclassification of Road 1400

10:45am: Jeff Kuhn – Road Maintenance

Resolution – Amend One & Six Year Plan

Contract Agreement – Oak Creek Engineering

11:15am: Judd Allen – NACO Insurance – Insurance Renewal

Subgroup Application - Sign

11:30am: Sara Bockstadter – Review of Open Meetings Act

Personnel Relations

12:00pm: Discussion - Zoning Administrator Position – Additional Pay/Job Titles

Discussion – Refinishing floors in Extension Office

Discussion – Employee Wage Increases

Transfer to Noxious Weed

Windfarm Fees

General Assistance Application

12:15pm: Sheriff Troy Schmitz – Jail roof

NOTICE: The County Board may hold executive session pursuant to §84-1411.

OTHER BUSINESS:

FYI - 4 coyotes were killed.

Courthouse/Jail Building

At 8:30am, Ron Paul, Sales Engineer for Rasmussen Mechanical Services, met with the Board. Paul had inspected the boiler and cooling systems in the Courthouse. He reported to the Board the inefficiencies and the issues with the existing systems. He reviewed options for the existing Courthouse building.

At 9:10am, Gary Ratzlaff, Representative for the Cowles American Legion Post 116, met with the Board for approval of a Special Designated License. Upon discussion and finding that the Webster County Board of Commissioners have jurisdiction in this matter, motion was made by Commissioner Shipman, seconded by Commissioner Bohrer, to allow for and approving the State issuance of a Special Designated License for the Cowles American Legion Post 116 allowing for sale, use and consumption of beer, wine and distilled spirits in the designated areas of the Red Cloud City Park, Red Cloud, Webster County, Nebraska on July 6th, 13th, 20th, 28th and August 3rd, 2017. Upon roll call vote, the motion was approved by the Members of the Board of Commissioners and notice of action will be forwarded to the Nebraska Liquor Commission.

Gary Ratzlaff, Representative for the Cowles American Legion Post 116, met with the Board for approval of a Special Designated License. Upon discussion and finding that the Webster County Board of Commissioners have jurisdiction in this matter, motion was made by Commissioner Shipman, seconded by Commissioner Bohrer, to allow for and approving the State issuance of a Special Designated License for the Cowles American Legion Post 116 allowing for sale, use and consumption of beer, wine and distilled spirits in the designated areas of the Starke Round Barn, Amboy, Webster County, Nebraska on July 15th, 2017 from 4pm to 11pm for the Good Living Tour. Upon roll call vote, the motion was approved by the Members of the Board of Commissioners and notice of action will be forwarded to the Nebraska Liquor Commission.

At 9:15am, Webster County Treasurer, Janet Knehans presented **RESOLUTION 29 - 2017:**

RESOLUTION 29 – 2017

APPROVAL OF PLEDGED SECURITIES

BE IT RESOLVED, by the Board of Commissioners of Webster County, Nebraska, that **SOUTH CENTRAL STATE BANK** be permitted to Pledge the following securities, held in escrow by the Webster County Treasurer (trustee) to secure deposits in the County in said bank, to wit:

FHL BANK-TOPEKA

IRREVOCABLE LETTER OF CREDIT #45576

AMOUNT: \$1,400,000.00

EXPIRATION DATE: 06-05-2017

Motion was made by Bohrer, seconded by Shipman to approve **RESOLUTION 29 -2017**. Upon roll call vote, voting in favor: Bohrer, Shipman, Buschow and Reiher. Voting no or abstaining: none. Absent: Karr.

At 9:30am, Mary Delka, Director of Webster County Senior Services and Webster County Transportation, met with the Board. Delka presented an Agreement between Nebraska Department of Roads and Webster County Transportation. Webster County Transportation is purchasing 3 new vehicles. With the signing of this Agreement, Webster County Transportation will pay a total of \$12,276.00 for the three new vehicles

Jay Hall met with the Board. Hall presented an Agreement between the Webster County Senior Citizens Committee and Webster County representing Webster County Public Transportation for office rent. After discussion, Chairman Buschow signed the Agreement.

At 9:45am, motion was made by Bohrer, seconded by Shipman to convene as the Board of Equalization. Webster County Assessor Sonja Krueger presented Tax Correction 2017-12 for an improvement on leased land for Tyler Brooks. Motion was made by Reiher, seconded by Shipman, to approve Tax Correction 2017-12. Upon roll call vote, voting in favor, Reiher, Shipman, Bohrer and Buschow. Voting no or abstaining: none. Absent: Karr. Motion was made by Bohrer, seconded by Reiher, to approve Assessor Protests 2017-1 thru 2017-223 which were correcting agricultural land. Upon roll call vote, voting in favor: Bohrer, Reiher, Buschow and Shipman. Voting no or abstaining: none. Absent: Karr. At 9:55am, motion was made by Bohrer, seconded by Reiher, to recess as the Board of Equalization and all members present reconvened for the regular business meeting. Upon roll call vote, voting in favor: Bohrer, Reiher, Buschow and Shipman. Voting no, abstaining: none. Absent: Karr.

At 10:00am, the Board took a break. At 10:10am, Mark Potthoff met with the Board during open forum. Potthoff would like to build a grow tunnel and had questions concerning property taxes for the structure. Assessor Krueger reviewed the procedure.

At 10:30am, the pre-advertised Public Hearing for the Reclassification of Road 1400. No public attended the hearing. After discussion, motion was made by Bohrer, seconded by Shipman to approve **RESOLUTION 30 – 2017**:

RESOLUTION 30 -2017

The following Resolution was introduced by Bohrer, who moved it to adoption, seconded by Shipman.

“WHEREAS, The County Highway Superintendent of Webster County has prepared and presented a “Reclassification of Road 1400 located between Sections 19 and 20, Township 4 North, Range 10 West, in Webster County, Nebraska”, as attached, and WHEREAS, the Commissioners of Webster County deems it to be in the best interest of the County;

THEREFORE, be it resolved by the Webster County Board of Commissioners that the Reclassification of Road 1400 located between Sections 19 and 20, Township 4 North, Range 10 West, in Webster County, Nebraska as presented are hereby in all things accepted and adopted.

Motion was made by Bohrer, seconded by Shipman, to approve **RESOLUTION 30 -2017**. Upon roll call vote, voting in favor, Bohrer, Shipman, Buschow and Reiher. Voting no or abstaining: none. Absent: Karr.

At 10:38am, Jeff Kuhn, Road Maintenance Coordinator, met with the Board. Kuhn discussed issues with a beaver dam. The hydro-mulcher is repaired and ready for use. The City of Red Cloud has inquired on using the mulcher. Signs have been destroyed at Road 1500 & Y Road. Discussion was had on re-designing the intersection. April gravel orders are in process. Gravel bid hearing is June 20, 2017 at 11:00am. The Road Crews attended a seminar.

Kuhn presented **RESOLUTION 31 – 2017**:

RESOLUTION 31 – 2017

COUNTY OF WEBSTER

The following Resolution was introduced by Shipman, who moved its adoption, seconded by Reiher.

“WHEREAS, the County Road Superintendent has prepared and presented a “Notification of Revision of One and Six Year Plan for the County of Webster, Nebraska, as attached, and

WHEREAS, the County Board of Commissioners deems it to be in the best interest of the County to add Project Nos. C-91(643), C-91(644), C-91(645).

THEREFORE be it resolved by the County Board that the Revision as presented are hereby in all things accepted and adopted.

Motion was made by Shipman, seconded by Reiher, to approve **RESOLUTION 31 – 2017**. Upon roll call vote, voting in favor: Shipman, Reiher, Bohrer and Buschow. Voting no or abstaining: none. Absent: Karr.

Kuhn presented an Agreement for Professional Services between Oak Creek Engineering, LLC and Webster County. After discussion, motion was made by Shipman, seconded by Reiher, to approve the Agreement. Upon roll vote, voting in favor: Shipman, Reiher, Bohrer and Buschow. Voting no or abstaining: none. Absent: Karr.

At 11:15am, discussion was had concerning the Subgroup Application for BlueCross BlueShield Health Insurance for Webster County employees. Motion was made by Shipman, seconded by Reiher, to approve the Application. Upon roll call vote, voting in favor: Shipman, Reiher, Bohrer and Buschow. Voting no or abstaining: none. Absent: Karr.

At 11:30am, Webster County Attorney Sara Bockstadter met with the Board. Bockstadter reviewed the Open Meetings Act, protocol for Executive Session, Public Hearings and Employee Relations.

Discussion was had on the Planning and Zoning Administrator opening. That was tabled to the June 6th, 2017 meeting. Discussion was had on the upcoming Budget, employee wages, job titles and responsibilities. That was also tabled to the June 6th, 2017 meeting.

Clerk Klingenberger presented **RESOLUTION 32 - 2017**:

RESOLUTION 32 – 2017

WHEREAS, The Webster County Board of Commissioners adopted the 2016-2017 County Budget Document on September 15, 2016;

WHEREAS, the aforesaid County Budget appropriates transfers in the amount of \$36,000.00 from the General Fund to the #5400 Noxious Weed Control Fund;

WHEREAS, There is sufficient cash balance in the General Fund to make the stated transfer;

BE IT RESOLVED, By the Board of Commissioners of Webster County, Nebraska, that \$36,000.00 be transferred from the General Fund to the #5400 Noxious Weed Control Fund pursuant to the requirements set forth in the 2016-2017 County Budget.

BE IT FURTHER RESOLVED, that the above designated transfer of funds shall be made by submitting a claim on the General Fund Account (0100-705-7.0205) and issuing an Imprest Check to the Noxious Weed Control Fund (5400-590.02).

Motion was made by Reiher, seconded by Shipman, to approve **RESOLUTION 32 – 2017**. Upon roll call vote, voting in favor, Reiher, Shipman, Bohrer and Buschow. Voting no or abstaining: none. Absent: Karr.

Clerk Klingenberger presented General Assistance Application 1 – 2017. The Application was for assistance for a utility bill in the amount of \$207.67. After discussion, the Board agreed to pay the utility bill.

At 1:15pm, Sheriff Troy Schmitz met with the Board to discuss damage done to the roof of the Jail building during a recent wind storm. After discussion, it was decided for Sheriff Schmitz to get estimates for replacing the roof.

The following claims were approved for payment:

Wages for 46 salaried employees \$116,411.90

	General Fund		
Ameritas Life Insurance Corp.	Retire	\$	5,579.89
ASAAP	Funding		5,000.00
Black Hills Energy	Utility		98.55
Blue Cross/Blue Shield	Health/Life		20,079.28
Blue Hill Leader	Publish		103.88
Calkins Law Office	Counsel		443.92
Raesha Cline	Expense		96.32
Cooperative Producers, Inc	Supply		931.09
Cooperative Producers, Inc	Fuel		1,353.02
DAS State Accounting/Central Finance	Fee		238.52
E.F.T.P.S.	Fee		6,101.74
Eakes Office Solutions	Supplies		4,042.05
Energized Electric, LLC	Repairs		65.02
ERC Communications	Fee		360.00
First Concord Benefits	Health		632.56
First Concord Benefits Group	Health		195.00
Glenn Plumbing & Heating	Repairs		35.85
Abbey Harig	Supplies		43.68
Hartford Life Insurance Company	Fee		150.00
Jack's	Cleaning		1,500.00
Jack's Uniforms & Equipment	Uniforms		458.14
Kenny's lumber & Home Center	Repairs		404.82
Lieske Law Firm	Counsel		316.26
Madison National Life Ins. CO, Inc	Life		15.75
MIPS, Inc	Fee		1,385.37
NE Law Enforcement Training Center	Training		150.00
Nebraska Tech & Telecom, Inc	Phones		167.51
Natalie G. Nelsen	Counsel		266.00
Neofunds By Neopost	Postage		500.00
Pederson Distributing	Supplies		168.00
Postmaster	Postage		98.00
Ramada Inn-Kearney	Lodging		170.00
Red Cloud Chief	Publish		498.38
Self-insured Dental Fund	Premiums		2,786.00
Skalka & Baack Law Firm	Counsel		868.18
South Central Pub Power Dist	Utility		24.80
South Central State Bank	Supply		87.22
Sullivan Shoemaker P.C. L.L.O.	Counsel		432.86
Superior Fire Extinguisher Co	Fee		78.02
Ken VanWey	Mowing		520.00
Web Co Clk of Dist Court	Fee		36.00
Webster County Court	Crt Costs		30.00
Webster County Treasurer	Transfer		36,000.00
Woodward's Disposal Service	Repairs		5.00
	Road/Bridge Fund		
Ace/Eaton Metals	Culverts		10,838.68

Ameritas Life Insurance Corp	Retire	2,324.48
Village of Bladen	Utility	67.67
Blue Cross/Blue Shield	Health/Life	9,267.36
Blue Hill Leader	Publish	15.60
Bostock Welding, LLC	Repairs	150.00
C & D Service Center	Repairs	1,081.49
Century Lumber Center	Repairs	13.55
Cooperative Producers, Inc	Fuel	3,641.21
Country Corner	Fuel	74.95
S.S.	Fica	2,642.10
Eakes Office Solutions	Supply	210.33
Village of Guide Rock	Utility	66.90
Hastings Outdoor Power, LLC	Repairs	344.94
J & A Auto Supply	Repairs	136.61
JEO Consulting Group	Fee	260.00
Jim's OK Tires	Repairs	634.50
Kenny's Lumber & Home Center	Supply	186.22
Jeff Kuhn	Expense	57.50
Lawson Products, Inc	Supply	558.02
Medical Enterprises, Inc	Supply	31.00
MIPS, Inc	Support	108.98
Nebraska Dept of Motor Vehicles	Fee	36.00
Nebraska Machinery Company	Repairs	2,928.24
Nebraska Tech & Telecom, Inc	Phones	10.93
Oak Creek Engineering, LLC	Fees	4,725.00
Olson Enterprises, LLC	Fuel	5,872.90
Power Plan, Dept. 77871	Repairs	5.08
Red Cloud Hardware	Supply	32.99
Self-Insured Dental Fund	Premiums	979.00
Timm's Service	Fuel	2,691.14
Wiarcom, Inc	Phone	275.40
	Road/Bridge Construction Fund	
Ace/Eaton Metals	Culverts	29,535.64
JEO Consulting Group, Inc	Fees	16,005.00
NCK Quarries, LLC	Surfacing	1,507.45
	Modern Records	
Mips, Inc	Fee	100.00
	Self-Insured Dental Fund	
Minden Dental Clinic	Dental	755.20
Webster County Dental Clinic	Dental	142.40
	County Medical/Relief Fund	
NE Health & Human Services System	Funding	90.00
	Inheritance Tax Fund	
Prochaska & Associates, Inc	Audit	799.54
	Bridge Bond Fund	
Union bank & Trust Co.	Fee	524.00
	Noxious Weed Fund	
Ameritas Life Insurance Corp	Retire	142.68
Blue Cross/Blue Shield	Health/Life	772.28
C & D Service Center	Repairs	27.48
Cooperative Producers, Inc	Fuel	91.11
S.S.	Fica	161.71
Hastings Honda	Repairs	28.99
J & A Auto Supply	Repairs	2.53
Nebraska Tech & Telecom, Inc	Phone	3.15
Self-insured Dental Fund	Premiums	111.00
	Ambulance Fund	
Cooperative Producers, Inc	Fuel	156.93
Olson Enterprises	Fuel	137.99

Being no further business, Chairperson Buschow adjourned the meeting at 1:45pm. The next regular meeting will be held on Tuesday, June 6, 2017 at 8:30am. A current agenda and complete minutes are on file at the County Clerk's office and at www.co.webster.ne.us.

Dated this 16th day of May, 2017.
Webster County Board of Commissioners

Dan Shipman - District One

Trevor Karr – District Two

Roger Bohrer – District Three

Keith Buschow – Chairperson – District Four

JoAnn Reiher – District Five

ATTEST: Debra Klingenberger, County Clerk