

## WEBSTER COUNTY BOARD OF COMMISSIONERS

The Webster County Board of Commissioners met at 8:30am on Tuesday, January 15, 2019, for a regular business meeting at the Courthouse in Red Cloud. The following Board Members were present for roll call: Dan Shipman (District One), Trevor Karr (District Two), Lonnie Knehans (District Three), Keith Buschow (District Four) and Gary Ratzlaff (District Five). The Board stood and recited the Pledge of Allegiance. Chairman Buschow gave notice of the Nebraska Open Meetings Act Laws. Motion was made by Ratzlaff, seconded by Shipman, to approve the minutes of the January 2, 2019 meeting. Upon roll call vote, voting to approve the minutes: Knehans, Ratzlaff, Shipman, Karr and Buschow. Voting no, absent or abstaining: none.

Chairman Buschow asked the Board Members if there was any old business requiring completion before adjourning the 2018 Board. Motion was made by Karr, seconded by Shipman to adjourn the 2018 Board with the following projects being continued to the 2019 Board: Road/Bridge Projects and the discussion concerning construction and/or refurbishing of the Courthouse and Jail buildings. Upon roll call vote, voting in favor: Karr, Shipman, Knehans, Buschow and Ratzlaff. Voting no, absent or abstaining: none.

The 2019 Webster County Board of Commissioners convened with the following members present: Dan Shipman, Trevor Karr, Lonnie Knehans, Keith Buschow and Gary Ratzlaff. The annual Organizational Meeting began with the election of the Chairman and Vice-Chairman. Motion was made by Karr, seconded by Ratzlaff to reappoint Keith Buschow as Chairman. Upon roll call vote, voting in favor: Shipman, Ratzlaff, Karr and Knehans. Voting no or absent: none. Abstaining: Buschow. Motion was made by Shipman, seconded by Karr, to appoint Gary Ratzlaff as Vice-Chairman. Upon roll call vote, voting in favor: Shipman, Knehans, Karr, and Buschow. Voting no or absent: none. Abstaining: Ratzlaff.

At 8:35am, Jeff Kuhn, Road Maintenance Coordinator, met with the Board. Kuhn reported that some of the Road Personnel are taking comp time because of the cold weather. The crews had worked on snow removal over the weekend. The Crews will also be working on trimming trees. Tree work has not yet been completed by landowners. Jeff's last day of work will be February 28, 2019. Interviews were held for the positions in the Road Department. Paul Stoner and Nevin Arterburn were hired and will begin their duties February 1<sup>st</sup>. Jeff reported to the Board that no bridge match money was given to Webster County for the 2019 allocation year. Jeff will prepare a draft budget and construction schedule for the 2019/2020 fiscal year with Paul Stoner that reflects the funding availability in the coming year.

At 9:10am, the City Council Members from Red Cloud and Blue Hill met with the Board concerning SCEDD funding. After a lengthy discussion of the benefits they offer, the Board denied funding at this time because of budget restraints but will consider funding in the next budget year.

Tami Scheuneman presented her Animal Livestock Friendly Report to the Board. Webster County will continue to be a Livestock Friendly County.

The Board discussed improvements for the District Judge's office on third floor but will wait until all the HVAC work is done at the Courthouse.

Keith mentioned to the Board some changes to the HVAC system's original contract. Small improvements and changes will be made.

At 10:00am, Janet Knehans presented her Semi-Annual Statement Report to be published in the newspapers. Motion made by Ratzlaff, seconded by Shipman to approve this report: Voting no or absent: None. Upon roll call vote, voting in favor: Karr, Shipman, Buschow, Ratzlaff, and Knehans. Delinquent Tax List will be published and cards sent out to the taxpayers.

Larry Cerny met with the Board at 10:30am and presented the County with a plaque for 30 years of membership to NIRMA. Comments were positive from him and he appreciated all the training programs the county employees participated in that were offered.

The Board had on the agenda to discuss doing an audit of the Clerk's Office of the previous Clerk. Clerk Petsch said she did not want to have one done because she felt everything was okay and did not want to put the County through this expense.

Clerk Petsch presented to the Board that she would like to do all mail-out ballots in the future for Primary and General Elections. Approval was necessary from the Board in order to continue with this project in the latter part of 2019. Brittany Bennett spoke during open session on this matter. She was against proceeding with this and gave pros and cons of doing it. Motion was made by Knehans, second by Shipman to proceed with applying through the Secretary of State for all mail-out balloting. Voting in favor: Buschow, Ratzlaff, Knehans, Karr, and Shipman. Voting no, absent or abstaining: None. Clerk Petsch also asked for approval to add Abbey Harig as a co-signer along with Keith Buschow and Louise Petsch on various documents, and cash management direct deposit at South Central State Bank. Motion was made by Karr and seconded by Ratzlaff to allow the addition of Abbey Harig's name. Voting in favor of motion: Buschow, Ratazloff, Knehans, Karr, and Shipman. Voting no, absent or abstaining: None.

The Board discussed contracts on cleaning, mowing and snow removal for the Courthouse. Following a discussion of all duties, the Board tabled this matter until further review of what kind of contracts to offer to the public to take bids on. At present current contracts will stay the same with Jack's, Kenneth VanWey and Green Acres.

Treasurer Knehans and Clerk Petsch met with the Board with concerns of HVAC payments.

### RESOLUTION 1 – 2019

Motion was made by Shipman and seconded by Ratzlaff to adopt Resolution 1 – 2019.

**WHEREAS**, Nebraska Law requires County Officials to make certain publications in official newspapers designated by the County Board;

**WHEREAS**, Nebraska Law recognizes the Webster County website [www.co.webster.ne.us](http://www.co.webster.ne.us) as a form of publication and information;

**BE IT RESOLVED**, by the Board of Commissioners of Webster County, Nebraska, that the Red Cloud Chief and the Blue Hill Leader be designated as the official newspapers of Webster County for the year 2019. Both official newspapers will publish the County Board Proceedings, the County Treasurer's Semi-Annual Statements, and the Delinquent Tax Lists at one-half of the legal rate each. Advertising of roads to be opened, closed or constructed will be published in only one newspaper, that being the newspaper closest to the road under construction. All other publications may be required in only the newspaper nearest the area to be served. This Resolution is adopted contingent that both legal newspaper have comparable rates and agree to same;  
**ALSO BE RESOLVED**, by the Board of Commissioners of Webster County, Nebraska, that the Webster County website [www.co.webster.ne.us](http://www.co.webster.ne.us) will publish the County Board Proceedings, the County Treasurer's Semi-Annual Statements, Delinquent Tax Lists and advertising of roads to be opened, closed or constructed.

Upon roll call vote, voting in favor: Karr, Shipman, Knehans, Buschow and Ratzlaff. Voting no, absent or abstaining: none.

**RESOLUTION 1 – 2019** was signed.

Motion was made by Shipman, seconded by Ratzlaff to approve **RESOLUTION 2 -2019:**

#### **RESOLUTION 2 – 2019**

**WHEREAS**, Nebraska Statute §77-1918 places specific duties on the County Board, County Treasurer and County Attorney for the collection of delinquent real estate and special taxes; and,

**WHEREAS**, the County Board of Commissioners will receive the Webster County Treasurer's Annual Report setting out a complete list of all parcels of real estate in the County on which any taxes are delinquent and which are not sold for want of bidders at the annual tax sale in Webster County, as required by Nebraska Statute §77-1813;

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of Webster County, Nebraska, that the Webster County Treasurer, pursuant to §77-1918 of the Nebraska Statutes, is hereby authorized and directed to issue Tax Sale Certificates on or before October 1, 2019 covering the delinquent taxes upon such aforesaid parcels of real estate, and deliver the same to the County Clerk, the Board of Commissioners and the Webster County Attorney;

**BE IT FURTHER RESOLVED**, by the Board of Commissioners of Webster County, Nebraska, that the Webster County Attorney is hereby directed to commence the foreclosure of each outstanding Tax Sale Certificate held in the name of the County, and for the benefit of all governmental subdivisions entitled to participate therein, within six (6) months after the expiration of three (3) years from the date of the issuance of such Tax Sale Certificate, and then to continue such foreclosure to conclusion.

Upon roll call vote, voting in favor Knehans, Shipman, Karr, Buschow, and Ratzlaff. Voting no, absent or abstaining: none.

**RESOLUTION 2 – 2019** was signed.

Motion was made by Shipman, seconded by Ratzlaff to approve **RESOLUTION 3 -2019:**

#### **RESOLUTION 3 - 2019**

**WHEREAS**, depository banks are required for the security of all funds for Webster County;

**BE IT RESOLVED**, that Heritage Bank of Red Cloud, South Central State Bank of Blue Hill and Red Cloud and Cornerstone Bank of Guide Rock be designated and approved for Webster County Funds for the year 2019;

**BE IT ALSO RESOLVED**, that the Treasurer of Webster County, acting in the best interests of Webster County, be and hereby is authorized to deposit funds and invest excessive monies of Webster County and its various districts into any depository bank with sufficient collateral in compliance with Nebraska Revised Statutes §77-2318.01 for the year 2019; and,

**BE IT FINALLY RESOLVED**, That all public monies paid to or coming into the hands of all elected or appointed Webster County Officials shall be deposited in the aforesaid designated depository banks until making payment to the Webster County Treasurer.

Upon roll call vote, voting in favor: Knehans, Karr, Buschow, Shipman and Ratzlaff. Voting no, abstaining or absent: none.

**RESOLUTION 3 – 2019** was signed.

:

## **COUNTY BOARD OF APPOINTMENTS**

### **2019**

**Webster County Board of Commissioners:** Keith Buschow, Chairman; Gary Ratzlaff, Vice-Chairman

**Region III Governing Board** (Behavioral Services): Lonnie Knehans, Delegate; Trevor Karr, Alt.

**Midland Area Agency on Aging:** Dan Shipman, Delegate; JoAnn Reiher, Alt.

**Mid-Nebraska Individual Services – Kearney:** Keith Buschow, Delegate; Trevor Karr, Alt.

**Central Community College:** Trevor Karr, Delegate; Dan Shipman, Alt.

**Webster County Hospital Trustees Board:** Gary Ratzlaff, Board Liaison; Lonnie Knehans, Alt.

**COUNTY ENGINEER:** Lance Harter, Oak Creek Engineering

**COUNTY MUSUEM BOARD OF TRUSTEES:** (5-year term) Jim Fitzgibbon (01/01/2020), Michelle Cole (01/01/2024), Sharon Berns (01/01/2024), Debbie Albers (01/01/2023), Roger Crook (01/01/2023), Judy Ord (01/01/2022).

**COUNTY PURCHASING AGENT:** County Board

**COUNTY SURVEYOR:** (4-year term) Thomas Krueger (01/05/2023)

**COURTHOUSE CUSTODIAL CONTACT:** Lonnie Knehans and Gary Ratzlaff

**EMERGENCY MANAGER:** Ron Sunday

**EXTENSION SERVICE BOARD:** (3-Year Term) Doug Hubl, (12/31/2021), Joe Strickland (12/31/2021), Buffy Niemeyer (12/31/2021), Riley Skrdlant (12/31/2019), Nelson P. Trambly (12/31/2019).

**FEDERAL TRANSPORTATION RESPONSIBLE CHARGE:** Paul Stoner and Lance Harter

**FLOOD PLAINS MANAGER:** Keith Buschow

**GENERAL ASSISTANCE ADMINISTRATOR:** Louise Petsch

**HOSPITAL BOARD OF TRUSTEE:** (6-Year Term) Richard Armstrong (01/01/2021), Corrie McCarter, (01/01/2025), Michael Buschow (01/01/2025), Janice Hartman (01/01/2023), Charlene Troutd (01/01/2021).

**JOINT PLANNING COMMISSION:** (3-Year Term) Troy Himmelberg, (01/01/2022) ;Scott Schmidt - Bladen (01/01/2023), Marvin Hartman – Guide Rock (01/01/2022), Garth Wentworth (01/01/2020), Keith Waechter (01/01/2020), Jerry Langer (01/01/2021), Paul Stoner (01/01/2021).

**NIRMA SAFETY COMMITTEE:** Abbey Harig, Paul Stoner, Troy Schmitz, Gary Ratzlaff, Cyndi Shannon, Carla Jameson, Ron Sunday, Monica Schmitz, Monica Montgomery.

**NIRMA CONTACT PERSON:** Abbey Harig

**PLANNING & ZONING ADMINISTRATOR:** Tami Scheuneman

**SENIOR SERVICES ADVISORY BOARD:** Lonnie Knehans

**SOUTH CENTRAL PARTNERSHIP YOUTH TASK FORCE:** Robin Peterson

**SOUTH CENTRAL ECONOMIC DEVELOPMENT DISTRICT:** Jay Hall; Dan Shipman, Alt.

**SOUTH HEARTLAND DISTRICT BOARD OF HEALTH:** (3-Year Term) Mirya Hallock (03/01/2022), Ron Kuehner (03/01/2022), Lonnie Knehans (03/01/2020).

**TITLE IV-ADA/504 COORDINATOR:** Abbey Harig

**TRAILBLAZER RC & D:** Jim Farmer

**VETERAN'S SERVICE OFFICER:** Gary Ratzlaff

**VETERAN'S SERVICE COMMITTEE:** (5-Year Term) Don Beitler (06/30/2021), Michael Barton (06/30/2020), Keith Waechter (6/30/2019), Ron Schutte (6/30/2023), Roger Mans (6/30/2020).

**VISITOR PROMOTION COMMITTEE:** (4-Year Term) Ashley Olson (01/01/2023), Jill Coffey (01/01/2020), Rod Ely (06/30/2019), Linda Hitchler (01/01/2022), T.J. Vance (04/01/2020).

**WEBSTER COUNTY ROAD SUPERINTENDENT:** Oak Creek Engineers – Lance Harter

**WEBSTER COUNTY TRANSIT COUNCIL:** Gary Ratzlaff

**WEED CONTROL AUTHORITY:** Dennis VanWey

**ZONING BOARD OF ADJUSTMENT:** (3-Year Term) Dean Zalman (01/01/2022), Linda Mans (01/01/2022), Scott Schmidt (01/01/2023), Kevin Herrick (01/01/2021), Rob Wilson (01/01/2021), Tim Meline, Alt.

Upon roll call vote, voting in favor: Shipman, Karr, Knehans, Buschow and Ratzlaff. Voting no, abstaining or absent: none.

At 11:00am, Webster County Weed Superintendent, Dennis VanWey, met with the Board to submit his Annual Report and Activity Report for 2018 . Motion made by Karr and seconded by Shipman to approve this report. Voting to approve: Karr, Buschow, Knehans, Ratzlaff and Shipman. Buschow signed the report.

At 11:35am, Webster County Assessor, Sonja Krueger met with the Board. Motion was made by Shipman, seconded by Karr to go into Board of Equalization. Tax Exempt Applications were presented. Board will have hearings on these at next meeting February 5, 2019 at 11:00am. Motion by Ratzlaff and seconded by Shipman to go out of Executive Session at 11:45am. All members voted yes.

Motion was made by Shipman, seconded by Ratzlaff , to approve **RESOLUTION 4 – 2019**

#### **RESOLUTION 4 - 2019**

**WHEREAS,** The 2018-2019 County Budget, adopted September 18, 2018 by the Webster County Board of Commissioners, provided for transfers of funds in the total of \$780,000.00 from the General Fund to the County Road/Bridge Fund #300;

**WHEREAS,** sufficient funds are available in the County Treasurer's General Fund (#100) to allow for the first transfer;

**WHEREAS,** there are pending bridge projects that require funding;

**BE IT RESOLVED,** by the Board of Commissioners of Webster County, Nebraska that \$195,000.00 be transferred from the County General Fund (#100) to the County Road/Bridge Fund (#300) as the third transfer of funds as stated in the 2018-2019 Webster County Budget Document;

**BE IT FURTHER RESOLVED,** that the above designated transfer of funds shall be made by submitting a claim from the General Fund Account (0100-705-7-0200) and issuing an Imprest Check to the Road/Bridge Fund (0300-590.2).

Upon roll call vote, voting in favor: Buschow, Ratzlaff, Knehans, Karr, and Shipman. Voting no, abstaining or absent: none.

**RESOLUTION 4 – 2018** was signed.

Motion was made by Shipman, seconded by Ratzlaff to approve **RESOLUTION 5 – 2019:**

#### **RESOLUTION 5 – 2019**

**WHEREAS,** the 2018-2019 County Budget, adopted September 18, 2018 by the Webster County Board of Commissioners, provided for the transfers of funds in the total of \$600,000.00 from the General Fund to the County Road Construction Fund (#800);

**WHEREAS** sufficient funds are available in the County Treasurer's General Fund (#100) to allow for the first transfer;

**WHEREAS,** there are pending bridge replacement projects that require funding;

**WHEREAS**, there is sufficient cash balance in the General Fund to make the transfer of the aforesaid budgeted amount for the current fiscal year;

**BE IT RESOLVED**, by the Board of Commissioners of Webster County, Nebraska, that \$150,000.00 be transferred from the General Fund (#100) to the Road Construction Fund (#800) pursuant to the requirements set forth in the 2018-2019 County Budget.

**BE IT FURTHER RESOLVED**, That the above designated transfer of funds shall be made by submitting a claim from the General Fund Account (0100-705-7.0202 Expense) and issuing an imprest check to the Road Construction Fund (0800-590.02 Revenue).

Upon roll call vote, voting in favor: Knehans, Ratzlaff, Shipman, Karr, and Buschow. Voting no, abstaining or absent: none.

**RESOLUTION 5 – 2019** was signed.

The Board went into Executive Session at 12:30pm to discuss personnel matters with motion being made by Karr, seconded by Ratzlaff. Voting no, absent or Abstaining: Knehans and Shipman. Voting in favor: Ratzlaff, Karr, and Buschow. No decision was made in Executive Session. Karr made motion, seconded by Ratzlaff to end Executive Session at 12:50pm. All voted in favor.

The Board meeting adjourned at 12:55pm.

General Fund		
Ameritas Life Insurance Corp	retirement	6,045.61
Anderson, Klein, Brewster	counsel	76.00
Black Hill Energy	utility	2,058.72
Blue Cross/Blue Shield	health	22,604.58
Cooperative Producers, Inc	Fuel	1,037.73
DAS State Accounting	fee	225.52
E.F.T.P.S.	fica	17,990.41
Eakes Office Solutions	supply	1,500.75
First Concord Benefits Group	health	1247.50
First Concord Benefits Group	fee	20.00
First Concord Benefits Group	fees	198.00
Glenwood	phones	3420.00
Green Acres Motel & RV	snow removal	110.00
Hometown Market	supplies	791.37
Jack's	cleaning	1500.00
Jared's Auto Expert	repairs	107.80
JEO Consulting Group	fees	162.50
Kenny's Lumber & Home Center	repairs	92.85
Lieske Law Firm	counsel	66.50
Madison National Life Ins Co, Inc	life	11.88
Mailfinance	lease	303.00
Mips	supplies	31.84
Mips, Inc	support	2155.97
Nebraska Tech & Telecom, Inc	phones	135.02
Neofunds by Neopost	postage	2000.00
Nuckolls Co Sheriff's Office	fees	20.82
City of Red Cloud	utility	1503.74
Region 3 Behavioral Health Services	Funding	2248.26
RR Donnelley	supply	47.80
Self-Insured Dental Fund	premiums	2702.0
Skalka & Baack Law Firm	counsel	247.00
Kelly Skrdlant	lease	12.00
South Central State Bank	checks	93.6
Theobald Law Office	counsel	1140.00
Verizon Wireless	phone	240.06
Village Pharmacy	medical	32.10
Webster County Clk of Dist Crt	fees	350.00
Webster Co Hospital Clinic	medical	42.00
Webster County Treasurer	transfer	195000.00
Webster County Treasurer	transfer	200000.00
Williams Exterminating	pest control	88.00

Road/Bridge Fund		
Ameritas Life Insurance Corp	retire	2337.01
Bladen Sand & Gravel	gravel	12767.35
Black Hills Energy	utility	245.46

Village of Bladen	utility	54.06
Blue Cross/Blue Shield	health	9989.9
Caterpillar Financial Services	pmt	23,858.10
Commercial Lighting	supplies	244.73
Cooperative Producers, Inc	fuel	2033.00
Country Corner	fuel	65.00
Diamond Lime, LLC	gravel	5718.03
E.F.T.P.S.	fica	2603.76
First Concord Benefits	fees	320.00
First Concord Benefits	fees	12.50
Village of Guide Rock	utility	70.18
Hastings Tribune	publishing	155.60
J & A Auto Supply	repairs	268.78
Jim's OK Tires	repairs	532.00
Kenny's Lumber & Home Center	repairs	118.71
Mips, Inc.	support	108.98
Nebraska Tech & Telecom, Inc	phones	16.50
Nebraska Machinery Company	repairs	17733.84
Olson Enterprises, LLC	repairs/Fuel	4160.57
Power Plan, Dept. 77871	repairs	733.62
Self-Insured Dental Fund	premiums	961.00
Timm's Service	fuel	807.50
Wiarcom, Inc	phone	275.40
	Road/Bridge Fund	
Speece-Lewis Engineers	fees	455.00
	Sheriffs Department Fundraising Fund	
Heros	equipment	388.00
911 Custom	vests	1435.00
	Modern Records Fund	
Mips, Inc.	support	108.75
	Self-Insured Dental Fund	
Bush Family Dentistry	dental	285.60
Sean M Daly, D.D.S.	dental	832.00
Minden Dental Clinic	dental	230.40
Webster County Dental Clinic	dental	115.00
	County Medical/Relief Fund	
Livingston Butler Volland	cremation	1000.00
Webster County Hospital	medical	1773.12
	Noxious Weed Fund	
Ameritas Life Insurance Corp	retire	179.59
Blue Cross/Blue Shield	health	908.18
S.S.	fica	203.54
Lied Lodge & Conf Center	lodging	216.80
Nebr Tech & Telecom	phone	9.20
Nebraska Weed Control Assn	registrant/dues	130.0
Self-Insured Dental Fund	premium	111.0
	Ambulance Fund	
Black Hills Energy	utility	344.54
Village of Campbell	911	210.00
Cooperative Producers, Inc	fuel	287.39
Eakes	supply	151.54
Matheson Tri-Gas, Inc	rental	53.92
Moore Medical LLC	supplies	115.86
Olson Enterprises LLC	fuel	44.92
Platte Valley Comm of Hastings	repairs	15.75

Being no further business, Chairman Buschow adjourned the meeting at 12:55pm. The next regular meeting will be held on Tuesday, February 5, 2019 at 8:30am. A current agenda and complete minutes are on file at the County Clerk's Office and at [www.co.webster.ne.us](http://www.co.webster.ne.us).

Dated this 15<sup>th</sup> day of January, 2019.  
Webster County Board of Commissioners  
ATTEST: Louise Petsch  
Webster County Clerk