

WEBSTER COUNTY BOARD OF COMMISSIONERS

The Webster County Board of Commissioners met at 8:30am on Tuesday, May 21, 2019 for a regular business meeting at the Courthouse in Red Cloud. The following Board Members were present for roll call: Dan Shipman (District One), Trevor Karr (District Two), Lonnie Knehans (District Three), Keith Buschow (District Four) and Gary Ratzlaff (District Five). The Board stood and recited the Pledge of Allegiance. Chairman Buschow gave notice of the Nebraska Open Meetings Act Laws. Motion was made by Ratzlaff, seconded by Knehans to approve the minutes of the May 7th, 2019 meeting with a correction on placing a sign in the courthouse in support of the "In God We Trust". Attorney Bockstadter had advised the Board there may be potential legal issues that could arise from doing this. This statement was not mentioned in the minutes. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Shipman, Motion carried.

At 8:35am, Paul Stoner met with the Board. He presented an Interlocal Agreement with the Village of Cowles and Webster County for Chairman Buschow to sign. Motion was made by Karr, seconded by Knehans to sign this agreement. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Shipman. The Agreement was signed. Paul also gave the Board changes for the County Handbook that had not been put in it when the matter was discussed previously. This will be given to Sonja. Paul stated the road crew has been busy replacing tubes and trying to keep up with fixing road drainage ditches in spite of all the rain we have been receiving. He also stated there is a bridge north of Inavale in bad shape so they will be trying to repair it as well. One of the motor graders is broke down and will need to be repaired. Paul and a road employee have been dismantling it themselves to save the County money and repairs will be done by the Company.

At 9:15am motion was made by Shipman, seconded by Ratzlaff to appoint Tami Scheuneman as the County Flood Plain Manager. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Shipman.

At 9:20am, the Board reviewed the BC/BS Sub-Group Application for Health Insurance for employees for 2019/2020. There was a very minimal cost increase of less than 1%. Motion was made by Knehans, seconded by Shipman to approve the plan submitted by BC/BS. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Shipman. Keith signed the Application.

Clerk Petsch submitted her Outstanding Check List to the Board as is required to do twice a year or more if needed. Motion was made by Shipman, seconded by Ratzlaff to approve payment payroll and claims. Voting in favor: All Board members voted yes.

At 9:25am, Treasurer Knehans and Clerk Petsch presented 3 Resolutions to the Board for approval. Motion was made by Karr, seconded by Ratzlaff to approve **Resolution 19-2019, Resolution 20-2019 and Resolution 21-2019:**

**Resolution 19-2019**

**WHEREAS,** There was not sufficient funds to pay our annual Bridge Bond payment to Union Bank & Trust Company for \$198,875.36 in April, 2019;

**WHEREAS,** There is sufficient cash balance in the Bridge Bond Fund to make the necessary Transfer back to Inheritance Fund as done in Resolution 16-2019;

**BE IT RESOLVED,** By the Board of Commissioners of Webster County, Nebraska, That \$23,000.00 be transferred from the Bridge Bond (3700-590.02) to the #2700 Inheritance Fund;

**BE IT FURTHER RESOLVED,** That that the above designated transfer of funds shall be made by submitting a claim on the Bridge Bond Fund (3700-99-7-0207) and issuing an Imprest Check to the Inheritance Fund (2700-590.02).

**ADOPTED** this 21<sup>st</sup> day of May, 2019.

**Resolution 20-2019**

**WHEREAS,** The 2018-2019 County Budget provided for the transfers of funds in the total of \$600,000.00 from General Fund to the County Road/Capital Construction Fund (#800);

**WHEREAS,** Sufficient funds are available in the County Treasurer's General Fund (#100) to allow for this transfer;

**WHEREAS,** There are pending bridge replacement projects that require funding;

**BE IT RESOLVED,** By the Board of Commissioners of Webster County, Nebraska, That \$100,000.00 be transferred from the General Fund (#100) to the Road/Capital Construction Fund (#800) pursuant to the requirements set forth in the 2018-2019 County Budget;

**BE IT FURTHER RESOLVED,** that the above designated transfer of funds shall be made by submitting a claim from the General Fund Account (0100-705-7.0202 Expense) and issuing an Imprest Check to the Road/Capital Construction Fund (0800-590.02 Revenue).

**ADOPTED,** this 21<sup>st</sup> day May, 2019.

**Resolution 21-2019**

**WHEREAS,** The 2018-2019 County Budget adopted September 18, 2018 by the Webster County Board of Commissioners, provided for transfers of funds in the total of \$780,000.00 from the General Fund to the County Road/Bridge Fund #300;

**WHEREAS,** Sufficient funds are available in the County Treasurer's General Fund (#100) to allow for the first transfer;

**WHEREAS,** There are pending bridge projects that require funding;

**BE IT RESOLVED,** By the Board of Commissioners of Webster County, Nebraska, that \$195,000.00 be transferred from the County General Fund #100) to the County Road/Bridge Fund (#300) as the first transfer of funds as stated in the 2018-2019 Webster County Budget Document;

**BE IT FURTHER RESOLVED,** that the above designated transfer of funds shall be made by submitting a claim from the General Fund Account (0100-705-7-0200) and issuing an Imprest Check to the Road/Bridge Fund (0300-590.2).

**ADOPTED,** this 21<sup>st</sup> day May, 2019.

Voting in favor of these Resolutions: Buschow, Ratzlaff, Knehans, Karr and Shipman.

At 9:40am, Assessor Krueger met with the Board on clerical errors made in the office. Motion was made by Shipman, seconded by Ratzlaff to go into Board of Equalization. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Shipman. Discussion was had to correct clerical errors and motion was made by Ratzlaff, seconded by Shipman to approve #'s 2019CE1 through 2019CE178 as per state statutes 77-1507 and 77-128. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Shipman. The Board of Equalization was recessed until completion of clerical errors on May 28<sup>th</sup> meeting by phone.

A phone conversation was held with Deputy Harig on the Credit Card Policy and information was provided to the Board on possible Cash in Lieu benefits for county employees. Motion was made by Ratzlaff, seconded by Karr to approve Credit Card Policy prepared by Abbey Harig for the County. Voting to approve: Buschow, Ratzlaff Karr and Shipman. Voting no: Knehans. Motion carried.

At 10:30am, County Attorney Sara Bockstadter met with the Board and presented her contract for legal secretarial services. After a lengthy discussion, motion was made by Shipman, seconded by Karr to sign the contract for a proposed budget of \$20,460.00 (\$1705.00 monthly). Voting in favor: Buschow, Karr and Shipman. Voting no: Ratzlaff. Abstaining: Knehans. Motion carried.

The following claims were approved for payment. Wages for 47 salaried employees totaling \$126,150.23.

**GENERAL FUND:** Ameritas Life Insurance Corp (Retire)-\$5981.76; Anderson, Klein, Brewster & Brandt (Counsel)-\$152.00; Blue Cross/Blue Shield (Health/Life)-\$19,979.96; Blue Hill Leader (Publish)-\$368.82; C&D Service Center (Repairs)-\$113.98; Calkins Law Office (Counsel)-\$90.25; Das State Accounting/Central Finance (Fees)-\$225.52; Department of Pathology (Fees)-\$412.00; Des Moines Stamp MFG Co. (Supply)-\$19.55; Jolene K Duffy - \$34.00; S.S. (Fica)-\$6278.96; Eakes Office Solutions (Supplies)-\$87.94; First Concord Benefits (Fee)-\$7.53; First Concord Benefits Group (Fee)-\$17.53; First Concord Benefits Group (Fees)-\$234.00; Debra Fisbeck (Expense)-\$87.00; Great Plains Communications (Phone)-\$184.87; Hometown Market (Supply)-\$5.00; J & A Auto Supply (Repairs)-\$4.29; Kenny's Lumber & Home Center (Repairs)-\$21.06; Tanner Krizek (Expense)-\$159.00; Madison National Life Ins Co, INC (Life)-\$17.17; Marc (Supply)-\$389.01; Midland Area Agency on Aging (Handibus)-\$1635.05; Morris Press (Supply)-\$365.80; NACO (Registration)-\$85.00; Nebr Auditor of Public Accounts (Audit)-\$14,179.61; Nebraska Tech & Telecom, Inc (Phones)-\$62.04; NIRMA (Fee)-\$25.00; Red Cloud Chief (Publish)-\$819.02; Roger's Inc (Washer)-\$609.00; Self-Insured Dental Fund (Premiums)-\$2777.00; Skalka & Baack Law Firm (Counsel)-\$408.50; South Central Pub Power Dist (Utility)-\$24.80; Sullivan Shoemaker P.C., L.L.O (Counsel)-\$456.00; Superior Fire Extinguisher Co (Inspections)-\$242.00; Theobald Law Office (Counsel)-\$1762.79; Don Theobald (Counsel)-\$75.00; Verizon Wireless (Phones)-\$240.06; Daniel Vodicka (Expense)-\$191.22; Webster Co Clerk District Court (Fees)-\$163.00; Webster Co Court (Court Costs)-\$34.00; Webster Co Treasurer (Transfer)-\$195,000.00; Webster County Treasurer (Transfer)-\$100,000.00. **ROAD/BRIDGE FUND:** Ameritas Life Insurance Corp (Retire)-\$2507.81; Auto Glass Experts, LLC (Repairs)-\$620.00; Blue Cross/Blue Shield (Health/Life)-\$10,898.16; Cooperative Producers, Inc (Fuel)-\$2409.88; S.S. (Fica)-\$2799.87; Fastenal (Repairs)-\$31.94; First Concord Benefits (Fees)-\$355.11; First Concord Benefits Group (Fees)-\$10.00; J & A Auto Supply (Supply)-\$63.69; Jared's Auto Expert (Repairs)-\$847.21; Kenny's Lumber & Home Center (Supply)-\$87.87; Mips, Inc (Support)-\$56.25; Napa Auto Parts (Repairs)-\$12.77; Nebr Department of Motor Vehicles (Fees)-\$36.00; Nebraska Tech & Telecom, Inc (Phones)-\$7.02; Nebraska Machinery Company (Repairs)-\$1713.72; Self-Insured Dental Fund (Premiums)-\$995.00; South Central Pub Power Dist (Utility)-\$162.77; Wiacom Inc (Phone)-\$275.40. **ROAD/BRIDGE CONST FUND:** Blue Hill Leader (Publish)-\$31.40; Red Cloud Chief (Publish)-\$71.07. **SHERIFFS DEPARTMENT FUNDRAISING FUND:** Watch Guard (Supply)-\$5396.51. **SELF-INSURED DENTAL FUND:** Kory L Bumgardner D.D.S. (Dental)-\$252.00; Timothy Lebsack (Dental)-\$40.60; Minden Dental Clinic (Dental)-\$163.00. **COUNTY MEDICAL/RELIEF FUND:** NE Health & Human Services System (Beatrice/Lincoln)-\$180.00. **BRIDGE BOND FUND:** Webster Co Treasurer (Transfer)-\$23,000.00. **NOXIOUS WEED FUND:** Ameritas Life Insurance Corp (Retire)-\$1793.59; Blue Cross/Blue Shield (Health/Life)-\$908.18; C&D Service Center (Repairs)-\$6.58; Cooperative Producers, Inc (Fuel)-\$148.34; S.S. (Fica)-203.54; Kenny's Lumber & Home Center (Repairs)-\$28.49; Red Cloud Chief (Publish)-\$126.00; Self-Insured Dental Fund (Premiums)-\$111.00. **AMBULANCE FUND:** Bound Tree Medical LLC (Medical)-\$79.16; Cooperative Producers, Inc (Medical)-\$79.16; Cooperative Producers, Inc (Fuel)-\$144.62; Olson Enterprises LLC (Fuel)-\$307.22.

Being no further business, Chairman Buschow adjourned the meeting at 11:55am. The next regular meeting will be held on Tuesday June 4, 2019 at 8:30am. A current agenda and complete minutes are on file at the County Clerk's Office and at [www.co.webster.ne.us](http://www.co.webster.ne.us).

Dated this 21st Day of May, 2019  
Webster County Board of Commissioners  
ATTEST: Louise Petsch  
Webster County Clerk