

WEBSTER COUNTY BOARD OF COMMISSIONERS

The Webster County Board of Commissioners met at 8:30am on Tuesday, August 6, 2019 for a regular business meeting at the Courthouse in Red Cloud. The following Board Members were present for roll call: Dan Shipman (District One), Trevor Karr (District Two), Lonnie Knehans (District Three), Keith Buschow (District Four) and Gary Ratzlaff (District Five). The Board stood and recited the Pledge of Allegiance. Chairman Buschow gave notice of the Nebraska Open Meetings Act Laws. Motion was made by Ratzlaff, seconded by Knehans to approve the minutes of the July 16, 2019 meeting. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Shipman. Motion carried.

At 8:40am, Trevor Karr called Paul Stoner for a telephone conference call. Paul reported road crews were working as usual on repairing roads and he and other road maintenance employees were at the bridge in Guide Rock doing repairs on it. Hopefully it will be completed soon. Monica reported the FEMA Representative had been in the office and said everything looked good so far so Monica will begin entering data in the computer.

At 8:55am, with Highway Superintendent Lance Harter present, motion was made by Karr, seconded by Shipman to approve Resolution 30-2019 for Annual Certification of Program Compliance Form for 2019. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Shipman. Motion carried. Lance and Keith signed the certification.

RESOLUTION 30 - 2019

WHEREAS, State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards; and

WHEREAS, State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each county shall be signed by the County Board Chairperson and shall include a copy of a resolution of the governing body of the county authorizing the signing of the certification form.

BE IT RESOLVED, the County Board Chairperson of Webster is hereby authorized to sign the attached County Annual Certification of Program Compliance form.

ADOPTED this 6th day of August, 2019.

At 9:00am, Highway Superintendent Lance Harter met with the Board on the bid letting for the Structure No. C009123025 Replacement at Beaver Creek Road L. Three bids were submitted. Van Kirk submitted a bid of \$132,026.00; Midlands submitted a bid of \$139,986.00 and Wilke Construction submitted a bid of \$182,436.60. Representatives from Van Kirk and Wilke were present. Following discussion, the Board decided to send the contracts with Lance and a decision will be made at the next meeting on August 20, 2019.

At 9:15am, Treasurer Knehans presented her Semi Annual Statement to the Board. She also requested approval from the Board to proceed with writing up 12 county tax sales for unpaid taxes. Motion was made by Ratzlaff, seconded by Shipman to proceed with this procedure. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Shipman. Voting nay, absent or abstaining: None. Motion carried.

At 9:20am, Clerk Petsch presented Resolution 31-2019 transferring \$23,000.00 from the General Fund to the Noxious Weed Fund. Motion was made by Karr, seconded by Shipman to approve this transfer. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Knehans. Voting nay, absent or abstaining: None. Motion carried.

RESOLUTION 31- 2019

WHEREAS, the Webster County Board of Commissioners adopted the 2019-2020 Webster County Budget Document on September 17, 2019;

WHEREAS, the aforesaid County Budget appropriates transfers in the amount of \$46,000.00 from the General Fund to the #5400 Noxious Weed Control Fund;

WHEREAS, there is sufficient cash balance in the General Fund to make the stated transfer;

BE IT RESOLVED, By the Board of Commissioners of Webster County, Nebraska that \$23,000.00 be transferred from the General Fund to the #5400 Noxious Weed Control Fund pursuant to the requirements set forth in the 2109-2020 County Budget.

BE IT FURTHER RESOLVED, that the above designated transfer of funds shall be made by submitting a claim on the General Fund Account (0100-705-7.0205) and issuing an Imprest Check to the Noxious Weed Control Fund (5400-590.02).

ADOPTED this 6th day of August, 2019.

At 9:25am, Clerk Petsch presented Clerk of District Court summary fee report submitted by Deputy Harig for the Board to review. She also presented Sheriff Schmitz's report on his 2014 Chevrolet Tahoe he sold to the City of McCook Police Department for \$3,000.00, which had been approved by the Board at the previous meeting.

At 9:30am, Clerk Petsch presented Resolution 32-2019 for a County Inventory Statement Policy to be adopted by the Board. Motion was made by Ratzlaff, seconded by Knehans to approve this Resolution. Voting in favor: Buschow, Ratzlaff, Knehans, Karr and Shipman. Voting nay, absent or abstaining: None. Motion carried.

RESOLUTION 32 - 2019

WHEREAS, Statute §23-347 require the proper filling of inventory statement for each office;

BE IT RESOLVED, by the Webster County Board of Commissioners, that each office or department file an inventory statement on or before two months after June 30th of that year listing all personal property valued at or above \$100.00. And having an inventory control number for any new purchases exceeding \$300.00

ADOPTED this 6th day of August, 2019.

Clerk Petsch also reported funding for annual Midlands Area on Aging failed to get paid last year, the Board approved of paying it at next meeting, August 20, 2019. The Board also approved of paying claims and payroll for this meeting with motion from Ratzlaff, and second by Knehans. All members voted in favor.

At 9:45am, Clerk Petsch presented 2 ambulance claims for the Board to look at. Both of these claims were inmates at the Webster County Jail. Board decided to write off one of them and resend the other one at Medicare rate charge.

Clerk Petsch had sent out emails to other County Officials on paying claims and payroll for employees. A lot of counties do claims and payroll once a month, some do claims and payroll twice a month and a lot of counties use time cards for processing payroll. She also stated that other counties do not accept payroll and claims the day before the Board meeting. Most counties request them either Wednesday, Thursday or Friday before each Board meeting. Following a lengthy discussion, the Board decided it would be best at this time to continue to pay payroll and claims twice a month, but felt it was necessary to change the time of getting claims and payroll to the Clerk's Office by 12:00noon on the Friday before the Board meeting. Any claims or payroll received after that deadline will not be paid until the next Board meeting. Clerk Petsch will notify all offices of this change effective September 1, 2019.

At 10:25am, Sydney O'Daniel, Extension Agent and Alexa Hinrichs came to the Board meeting and introduced herself. The Board welcomed Ms. O'Daniel and thanked her for taking time to meet them.

At 10:30am, Ron Sunday, Emergency Manager met with the Board on the 911 system. The Board will possibly be having to update the contract in the near future.

The Board discussed the fence for around the HVAC System.

From 10:45am to 2:30pm, the Board began meeting with the Officials on their proposed budgets for the fiscal year of 2019-2020. Offices submitting requests were Clerk, Clk of Dist Crt, Elections, Assessor, Appraiser, Treasurer, Attorney, Sheriff, Jail, Emergency Manager, Vet Service, Board, County Court, County Judge, Ext, Noxious Weed, Courthouse, and Planning & Zoning. The Board will go over Road and Capital Construction at a later time when Paul Stoner is available.

Gary Ratzlaff left the meeting at 1:00pm followed by Dan Shipman leaving the meeting at 1:20pm.

The following claims were approved for payment:

GENERAL FUND: Ameritas Life Insurance Corp (Retire)-\$657.41; Anderson, Klein, Brewster & Brandt (Counsel)-\$180.50; BDY Cabinets and More (Repairs)-\$395.45; Black Hills Energy (Utility)-\$512.84; Bladen Sand & Gravel, Inc (Gravel)-\$365.64; Blue Hill Leader (Subscriptions)-\$89.76; Bockstadter Law Office (Contract)-\$1705.00; Katie Bolte (Expense)-\$303.34; Ron Brumbaugh (Contract)-\$1766.67; Buffalo County Sheriff (Fees)-\$53.85; Cooperative Producers, Inc (Fuel)-\$1548.81; DAS State Accounting/Central Finance (Telecom)-\$448.00; S.S. (FICA)-\$824.19; Eakes Office Solutions (Supply)-\$2306.04; Energized Electric LLC (Repairs)-\$142.46; First Concord Benefits (Health)-\$1170.35; First Concord Benefits Group (Fees)-\$216.00; Galls, LLC (Supply)-\$80.31; Glenwood (Fee)-\$10.00; Michael Goebel (Expense)-\$50.00; Great Plains Communications (Phones)-\$1207.57; Hastings Radiology Associates (Medical)-\$83.22; Alexa Hinrichs (Expense)-\$305.86; Hometown Leasing (Leases)-\$250.00; Hometown Market (Supply)-\$217.80; Integrated Security Solutions (Supply)-\$480.00; Elizabeth Janning (Expense)-\$395.56; Jared's Auto Expert (Repairs)-\$79.44; Kearney County Clerk (Fee)-\$5321.08; Janet Knehans (Expense)-\$105.56; Krueger Land Surveying (Fees)-\$1875.00; Leaf Capitol Funding, LLC (Lease)-\$424.45; Lustre-Cal Corporation (Supply)-\$188.00; Jack McGuire (Repairs)-\$9631.00; Med-Tech Resource Inc (Supply)-\$109.79; Meyer Laboratory, Inc (Supplies)-\$865.22; Midland Area Agency on Aging (Handibus)-\$1439.76; Mips Inc (Repairs)-\$990.93; NACO (Registrations)-\$250.00; NSA/POAN Conference Fund (Training)-\$75.00; Sydney O'Daniel (Expense)-\$182.12; Red Cloud Chief (Publish/Subscription)-\$229.39; City of Red Cloud (Utility)-\$1691.55; State of Nebr Dept Correctional Services (Fees)-\$169.68; Theobald Law Office (Counsel)-\$2372.80; Turner Technology (Issues)-\$420.00; Ken VanWey (Mowing/Repairs)-\$1060.00; Web Co Sheriff-Petty Cash Fund (Petty Cash)-\$277.38; Webster Co Clerk District Court (Fee)-\$101.00; Webster County Court (Court Costs)-\$133.00; Webster County Treasurer (Transfer)-\$23,000.00; Williams Exterminating, Inc (Pest Control)-\$88.00; Woodward's Disposal Service (Utility)-\$20.00. **ROAD/BRIDGE FUND:** Ameritas Life Insurance Corp (Retire)-\$77.37; Black Hills Energy (Utility)-\$89.23; Bladen Sand & Gravel (Gravel)-\$2551.91; Village of Bladen (Utility)-\$56.81; City of Blue Hill (Utility)-\$75.21; Bostock Welding LLC (Repairs)-\$385.00; C&D Service Center (Repairs)-\$385.00; Country Corner (Fuel)-\$72.70; S.S. (FICA)-\$87.69; First Concord Benefits (Health)-\$500.00; Glenwood Telecommunications (Phones)-\$169.16; Village of Guide Rock (Utility)-\$79.05; Kully Pipe & Steel Supply (Steel)-\$719.28; LRNRD Rural Water Project (Water)-\$22.21; Matheson Tri-Gas, INC (Supply)-\$283.87; NAPA Auto Parts (Supply)-\$28.74; Nebraska Machinery Company (Repairs)-\$3259.32; Olson Enterprises LLC (Fuel)-\$12,692.44; R&M Disposal LLC (Utility)-\$44.50; South Central Pub Power Dist (Utility)-\$129.84; Sunbelt Rentals (Repairs)-\$75.60; Superior Fire Extinguisher (Repairs)-\$1090.00; Michael Todd & Company (Supply)-\$243.32; Verizon Wireless (Phone)-\$37.32; Werner Construction Company (Surfacing)-\$1125.00; Windstream (Phone)-\$71.26. **ROAD/BRIDGE CONST FUND:** Oak Creek Engineering, LLC (Fees)-\$6125.00. **VISITOR IMPROVEMENT FUND:** Kim Ely (Repairs)-\$1974.11. **SELF-INSURED DENTAL FUND:** Sean M Daly, D.D.S. (Dental)-\$358.00; Minden Dental Clinic (Dental)-\$163.00; Webster County Dental Clinic (Dental)-\$459.60; RC Wilson & SA Wilson D.D.C., PC (Dental)-\$120.00. **COUNTY MEDICAL/RELIEF FUND:** NE Health & Human Services System (Fees)-\$186.00. **AMBULANCE FUND:** Black Hill Energy (Utility)-\$35.56; S.S. (FICA)-\$423.06; Great Plains Communications (Phone)-\$48.30; Matheson Tri-Gas, Inc (Rental)-\$58.01.

Being no further business, Chairman Buschow adjourned the meeting at 2:30pm. The next regular meeting will be held on Tuesday, August 20, 2019 at 8:30am. A current agenda and complete minutes are on file at the County Clerk's Office and at www.co.webster.ne.us.

Dated this 6th day of August, 2019
Webster County Board of Commissioners

Attest: Louise Petsch
Webster County Clerk