

## WEBSTER COUNTY BOARD OF COMMISSIONERS

The Webster County Board of Commissioners met at 8:30am on Tuesday, November 19, 2019 for a regular business meeting at the Courthouse in Red Cloud. The following Board Members were present for roll call: Dan Shipman (District One), Trevor Karr (District Two), TJ Vance (District Three), Keith Buschow (District Four) and Gary Ratzlaff (District Five). The Board stood and recited the Pledge of Allegiance. Chairman Buschow gave notice of the Nebraska Open Meetings Act Laws. Motion was made by Ratzlaff, seconded by Vance to approve the minutes of the November 5, 2019 meeting. Voting favor: Buschow, Ratzlaff, Vance, Karr and Shipman. Motion carried.

At 8:35am, Paul Stoner met with the Board. Walnut Creek Bridge was delayed due to contractor being short on help. Therefore, this project was set back a little, but still hope to be completed by the end of the year. The road crews have been working on more tubes, moving dirt and cleaning out ditches. They are also working on the bridge on River Road east of Highway 281, and hope to be completed in a week. The County will sell Paul's old pickup and a dump truck after the first of the year.

Clerk Petsch gave information to the Board on the Christmas party that will be held in January 2020 for the courthouse employees. Clerk Petsch reported to the Board that a taxpayer had mentioned to her that the Enter and Exit signs in the parking lot were fading and could not be read. The signs will be replaced as soon as we can order them.

Key fobs were discussed. A quote from CEI of Hastings, NE was given to Chairman Buschow for the Board to look at. The Board felt this should be done for security purposes and since new doors will be placed in the Courthouse. Motion was made by Karr, seconded by Vance to proceed with CEI since we have had good luck with them in the past. Voting in favor: Buschow, Ratzlaff, Vance, Karr and Shipman. Motion carried.

At 9:20am, Sonja Krueger met with the Board on personnel.

At 9:30am Dustin Gay (not on the agenda) met with the Board on the HVAC System. Several things were discussed. He informed the Board that he had called B-Green to come and fix broken sprinklers and this cost will be paid by Dustin, not the County.

At 9:50am, Janet and Liz presented Resolution 46-2019 transferring \$150,000.00 from General Fund (100-705-7.202) to Road/Capital Construction (800-590.02) and Resolution 47-2019 transferring \$195,000.00 from General Fund (0100-705-70200) to Road/Bridge Fund (300-590.2). Motion was made by Ratzlaff, seconded by Shipman to allow these transfers. Voting in favor: Buschow, Ratzlaff, Vance, Karr and Shipman. Motion carried. Resolutions 46-2019 and 47-2019 were approved.

### **RESOLUTION 46- 2019**

**WHEREAS**, The 2019-2020 County Budget adopted September 3, 2019 by the Webster County Board of Commissioners provided for the transfers of funds in the total of \$600,000.00 from General Fund to the County Road/Capital Construction Fund (#800);

**WHEREAS**, Sufficient funds are available in the County Treasurer's General Fund (#100) to allow for this transfer;

**WHEREAS**, There are pending bridge replacement projects that require funding;

**BE IT RESOLVED**, By the Board of Commissioners of Webster County, Nebraska, That \$150,000.00 be transferred from the General Fund (#100) to the Road/Capital Construction Fund (#800) pursuant to the requirements set forth in the 2019-2020 County Budget;

**BE IT FURTHER RESOLVED**, that the above designated transfer of funds shall be made by submitting a claim from the General Fund Account (0100-705-7.0202 Expense) and issuing an Imprest Check to the Road/Capital Construction Fund (0800-590.02 Revenue).

**ADOPTED**, this 19<sup>th</sup> day of November, 2019.

### **RESOLUTION 47- 2019**

**WHEREAS**, The 2019-2020 County Budget adopted September 3, 2019 by the Webster County Board of Commissioners, provided for transfers of funds in the total of \$780,000.00 from the General Fund to the County Road/Bridge Fund #300;

**WHEREAS**, Sufficient funds are available in the County Treasurer's General Fund (#100) to allow for the first transfer;

**WHEREAS**, There are pending bridge projects that require funding;

**BE IT RESOLVED**, By the Board of Commissioners of Webster County, Nebraska, that \$195,000.00 be transferred from the County General Fund #100) to the County Road/Bridge Fund (#300) as the first transfer of funds as stated in the 2018-2019 Webster County Budget Document;

**BE IT FURTHER RESOLVED**, that the above designated transfer of funds shall be made by submitting a claim from the General Fund Account (0100-705-7-0200) and issuing an Imprest Check to the Road/Bridge Fund (0300-590.2).

**ADOPTED**, this 19<sup>th</sup> day November, 2019.

At 10:00am, Treasurer Knehans and Clerk Petsch met with the Board on possibly changing the courthouse hours from 8:00am to 4:00pm for the public. The Courthouse doors will be locked at 4:00pm but employees will still continue to work until 4:30pm. This will give the offices time to complete daily transactions in order for them to leave at 4:30 and not incur comp time which causes the county more wages to pay. This will not begin until January 1<sup>st</sup>, 2020. The Board will consider this and make a final decision at the December 3<sup>rd</sup> meeting.

At 10:15am, Deputy Clerk Harig and Clerk Petsch met with the Board on doing payroll/claim procedures another way. This will not be implemented until the new budget year begins.

At 10:20am, Deputy Clerk Harig showed the "In God We Trust" sign the County agreed to purchase to display in the Courthouse. Motion was made by Shipman, seconded by Ratzlaff to place this sign above the elevator. Voting in favor: Ratzlaff, Vance, Karr and Shipman. Voting no: Buschow. Motion carried.

Gary Ratzlaff informed the Board the City of Red Cloud is wanting to redo the lights around the Courthouse. More information will be given at the December 3<sup>rd</sup> meeting.

The Fence around the HVAC System was discussed but tabled until next meeting in order for Johnny Bostock to attend because he is going to do the project after his harvest is over.

Alexa Pedersen and Katie Bolte joined the Board members to invite them to a meeting in Hastings, NE on Tuesday, November 26, 2019 from 5 to 6:00pm at the Adams County Courthouse Ext Office.

At 10:35pm, Kyle Larson from Nebraska Machinery met with the Board. He appreciated their recent purchase of an excavator. He informed the Board their complimentary dinner tickets will be given to them at the December meeting in Kearney.

The following claims and payroll were approved for payment by motion being made by Karr and seconded by Shipman. All members present voted in favor

**GENERAL FUND:** Ameritas Life Insurance Corp (Retire)-\$6062.74; Anderson, Klein, Brewster & Brandt (Counsel)-\$66.50; Blue Cross/Blue Shield (Health/Life)-\$18,615.21; Blue Hill Leader (Publish)-\$140.76; C&D Service Center (Supply)-\$299.52; Cooperative Producers, Inc (Fuel)-\$1044.47; DAS State Accounting/Central Finance (Fees)-\$225.52; Dunse Nutrition Consulting, LLC (Fee)-\$10.00; FICA (S.S.)-\$6772.03; Eakes Office Solutions (Supply)-\$718.26; Fairfield Inn & Suites Kearney (Lodging)-\$752.00; First Concord Benefits Group (Fee)-\$15.00; Glenwood Telecommunications (Phone)-\$10.00; Hometown Market (Supply)-\$102.30; Howard County Sheriff's Office (Fee)-\$7.83; Jared's Auto Expert (Repairs)-\$198.29; Kenny's Lumber & Home Center (Repairs)-\$1300.13; Madison National Life Ins Co, Inc (Life)-\$28.04; Mips (Supply)-\$38.00; Mips Inc (Support)-\$2248.33; Morris Pres (Supply)-\$85.00; NACO (Registrations)-\$1250.00; NE Law Enforcement Training Center (Expense)-\$150.00; Nebraska State Fire Marshal Agency (Inspection)-\$120.00; Nebraska Tech & Telecom, Inc (Phone)-\$52.86; Neofunds by Neopost (Postage)-\$1000.00; NSA/POAN Conference Fund (Dues)-\$175.00; Ramada Kearney (Lodging)-\$267.00; Troy Schmitz (Expense)-\$9.69; Secretary of State (Supply)-\$10.00; Self-Insured Dental Fund (Premium)-\$2811.00; Skalka & Baack Law Firm (Counsel)-\$1492.18; South Central Pub Power Dist (Utility)-\$24.80; Spectrum Graphics & Signs (Banner)-\$91.85; Paul Stoner (Expense)-\$77.70; Theobald Law Office (Counsel)-\$1377.50; Turner Technology (Fee)-\$26.25; Verizon Wireless (Phones)-\$240.06; Daniel Vodicka (Expense)-\$21.89; Webster Co Clerk District Court (Fee)-\$33.00; Webster County Court (Crt Costs)-\$83.00; Webster County Treasurer (Transfer)-\$195,000.00; Webster County Treasurer (Transfer)-\$150,000.00; Woodward's Disposal Service (Utility)-\$20.00. **ROAD/BRIDGE FUND:** ACE/Eaton Metals (Materials)-\$616.50; Ameritas Life Insurance Corp (Retire)-\$2587.04; Bladen Sand & Gravel, Inc (Gravel)-\$12,767.96; Blue Cross/Blue Shield (Health/Life)-\$9092.80; C&D Service Center (Repairs)-\$60.41; Century Lumber Center (Repairs)-\$210.08; Cooperative Producers, Inc (Fuel)-\$2557.91; Country Corner (Fuel)-\$73.10; Diamond Lime, LLC (Gravel)-\$1784.64; S.S. (Fica)-\$2959.18; First Concord Benefits Group (Fees)-\$10.00; Great Plains Communications (Phone)-\$49.58; Village of Guide Rock (Utility)-\$79.05; Hastings Outdoor Power LLC (Repairs)-\$90.97; Hometown Leasing (Rental)-\$5000.00; J&A Auto Supply (Repairs)-\$458.10; Jim's OK Tires (Repairs)-\$12,249.00; John Deere Financial (Repairs)-\$2133.92; Kenny's Lumber & Home Center (Repairs)-\$203.34; Madison National Life Ins Co, Inc (Life)-\$6.15; Mips Inc (Support)-\$108.98; David Niles (Expense)-\$150.00; Nebraska Machinery Company (Repairs)-\$1895.28; Olson Enterprises LLC (Fuel)-\$8388.76; Red Cloud Chief (Publish)-\$16.90; Self-Insured Dental Fund (Premiums)-\$995.00; South Central Pub Power Dist (Utility)-\$127.70; Sunbelt Rentals (Rental)-\$275.85; Timm's Service (Fuel)-\$1823.69; Western Pathology Consultants (Testing)-\$28.25. **ROAD/BRIDGE CONST FUND:** ACE/Eaton Metals (Materials)-\$45,668.00. **MODERN RECORDS FUND:** Mips Inc (Support)-\$112.00. **SELF-INSURED DENTAL FUND:** Sean M Daly, D.D.S. (Dental)-\$1396.80; Mark Driscoll (Dental)-\$908.92; Minden Dental Clinic (Dental)-\$85.60; RC Wilson & SA Wilson D.D.S, PC (Dental)-\$575.00. **NOXIOUS WEED FUND:** Ameritas Life Insurance Corp (Retire)-\$179.59; Cooperative Producers, Inc (Fuel)-\$132.04; S.S. (FICA)-\$238.31; Eakes Office Solutions (Supply)-\$34.99; Madison National Life Ins Co (Life)-\$2.05; Ramada Kearney (Lodging)-\$178.00; Self-Insured Dental Fund (Premium)-\$111.00. **AMBULANCE FUND:** Bound Tree Medical LLC (Medical)-\$471.65; Cooperative Producers, Inc (Fuel)-\$83.68; Matheson Tri-Gas, Inc (Rental)-\$60.07; Olson Enterprises LLC (Fuel)-\$63.59. Total Payroll: \$133,035.70.

Being no further business, Chairman Buschow adjourned the meeting at 10:45pm. The next regular meeting will be held on Tuesday, December 3rd, 2019 at 8:30am. A current agenda and complete minutes are on file at the County Clerk's Office and at [www.co.webster.ne.us](http://www.co.webster.ne.us).

Dated this 19th day of November, 2019  
Webster County Board of Commissioners

ATTEST: Louise Petsch  
Webster County Clerk